

**REPORT TO:** Health and Wellbeing Board  
**DATE:** 10 July 2019  
**REPORTING OFFICER:** Chief Executive  
**PORTFOLIO:** Health and Wellbeing  
**SUBJECT:** One Halton - Update Report  
**WARDS:** Borough wide

## **1.0 PURPOSE OF THE REPORT**

1.1 The purpose of this report is to provide the Health and Wellbeing Board with an update on matters relating to the development of One Halton, including the work of the One Halton Forum, the Integrated Joint Commissioning Group and the Provider Alliance.

## **2.0 RECOMMENDATION: That**

- 1) the contents of the report be noted; and**
- 2) authority to spend the One Halton budget be delegated to the Chief Executive/One Halton Senior Responsible Officer in consultation with the Chair of the Health and Wellbeing Board and the Portfolio Holder Health and Wellbeing.**

## **3.0 SUPPORTING INFORMATION**

### **Budget Summary**

- 3.1 One Halton has a dedicated budget of £966,570 available for 2019-20
- 3.2 The majority of the funding comes from Cheshire & Merseyside Health Care Partnership (C&M HCP) and there is a requirement to provide quarterly reporting back to them.
- 3.3 Additional funding was secured from the NW Leadership Academy following a successful bid for monies. A breakdown of the funding is shown below:

<b>Description</b>	<b>Amount</b>
Halton Integrated Frailty service (C&M HCP)	£490,570
Infrastructure carry over from 18/19 (C&M HCP)	£39,000
0.2% Place Based Allocation (C&M HCP)	£425,000
Leadership Funding (NW Leadership Academy)	£12,000
<b>Total Budget</b>	<b>£966,570</b>

3.4 The majority of the funding is already committed; as shown below:

<b>Committed Expenditure</b>	<b>Notes</b>	<b>Amount</b>
Halton Integrated Frailty service	All funding is expected to be spent on this service during its pilot.	£490,570
Named Social Worker Project	All funding will be spent in year.	£92,000
Communication & Engagement	Anticipated all funding will be spent in year.	£25,000
Leadership Funding	Anticipated all funding will be spent in year.	£12,000
One Halton Staff	Funding is committed.	£73,801
<b>Total Committed Spend</b>		<b>£693,371</b>

3.5 This leaves a balance of £273,199 that has not been allocated to any specific scheme and is currently available for One Halton to invest.

3.6 The Health and Wellbeing Board is the decision-making body for One Halton, therefore oversight of the budget will sit with the Board.

3.7 It is recommended that the Board delegates the authority and management of the budget to the Chief Executive/One Halton Senior Responsible Officer in consultation with the Chair of the Health and Wellbeing Board and the Health and Wellbeing Portfolio Holder.

3.8 This would allow decisions regarding spend to be made in a more timely manner, meaning projects can be initiated quicker.

3.9 All spending decisions would be reported to the Health & Wellbeing Board.

### **Communication and Engagement**

3.10 At the final One Halton Board on 24<sup>th</sup> April 2019 it was agreed that a dedicated person was required to provide One Halton with Communication and Engagement support.

3.11 It was agreed to use up to £25,000 of the One Halton Place Based funding from Cheshire & Merseyside Health Care Partnership to finance this.

3.12 The One Halton Board asked that a paper be submitted to the Health and Wellbeing Board detailing the planned spend and if any further funding was required this would need to be sought from the Health and Wellbeing Board.

3.13 A detailed breakdown of how the funding will be spent is not yet available at this time and will be shared with the Health and Wellbeing Board at the next meeting. It is anticipated that £25,000 should be sufficient for 2019-20 and any underspend would go back into the One Halton Place Based funds.

3.14 Cheshire & Merseyside Health Care Partnership have indicated this role may need capacity up to three days per week. Initially, One Halton will resource the capacity at least one day per week and review periodically. This capacity will be provided by a Communications Officer from Halton Borough Council. If further capacity is required this would be provided from any of the One Halton partners or a formal recruitment process may be considered.

3.15 The £25,000 is anticipated to be spent on:

- One Halton Communications and Engagement Manager
- Commissioning engagement activity from organisations such as Healthwatch or Voluntary Community Sector
- Engagement Events
- Advertisement costs such as radio.

3.16 The Communications and Engagement Manager role is anticipated to undertake the following:

- Creating and implementing a One Halton Communications and Engagement Strategy.
- To support the communication and engagement work required in relation to the One Halton Five Year Plan.
- Establishing a Halton network across Providers and Commissioners to ensure consistent communications.
- Attendance at the Halton Engagement & Involvement Group.
- Attendance at the Cheshire & Merseyside Healthcare Partnership Communications Network meeting.
- Supporting One Halton Projects to produce communication and engagement plans.
- Communicating to staff and residents in Halton the purpose of One Halton and their role as part of it.
- Providing information for any relevant websites.

3.17 The Board are asked to note the contents of this update, a more detailed communications and engagement update will be provided at the next meeting.

### **One Halton Forum Terms of Reference**

3.18 The One Halton Forum Terms of Reference have now been produced and outline its purpose and expectations. The Terms of Reference are included as Appendix 1 for noting.

## **4.0 POLICY IMPLICATIONS**

n/a

## **5.0 FINANCIAL IMPLICATIONS**

- 5.1 As documented in the supporting information, One Halton has its own discreet budget available for 2019-20 totalling £966,570.
- 5.2 One Halton funding is used to provide resource and capacity as well as investing into new schemes. Funding from the Cheshire & Merseyside Health Care Partnership is received with guidance/caveats for how it should be spent. One Halton will ensure any funding received is used for its intended purpose and reported back through the appropriate channels.
- 5.3 The Health and Wellbeing Board have oversight over all One Halton spend.

## **6.0 IMPLICATIONS FOR THE COUNCIL'S PRIORITIES**

One Halton supports the Council priorities for a Healthy Halton and the Health and Wellbeing Board Priorities.

### **6.1 Children and Young People in Halton**

One Halton supports the Council priorities for Children and Young People

### **6.2 Employment, Learning and Skills in Halton**

None in this report

### **6.3 A Healthy Halton**

One Halton supports the Council priorities for a Healthy Halton

### **6.4 A Safer Halton**

None in this report

### **6.5 Halton's Urban Renewal**

None in this report

## **7.0 RISK ANALYSIS**

No risk analysis is required for the recommendations in this report.

## **8.0 EQUALITY AND DIVERSITY ISSUES**

One Halton supports the Council priorities to deliver equality and diversity in Halton.

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## **9.0 LIST OF BACKGROUND PAPERS UNDER SECTION 100D OF THE LOCAL GOVERNMENT ACT 1972**

**None under the meaning of the Act.**

## **Appendix 1 – One Halton Forum Terms of Reference**

### **1. Purpose:**

The purpose of the Forum is to;

- provide a mechanism whereby Commissioners and Providers can meet together for dialogue.
- allow horizon scanning, to assist with addressing the overarching objective to deliver the aims of One Halton.
- review and seek to resolve issues as a system.
- provide the opportunity to discuss and challenge prior to the Health & Wellbeing Board.

### **2. Meetings**

Forum meetings will take place quarterly prior to the final deadline for Health & Wellbeing Board papers.

The agenda and associated papers will be sent out one week in advance of the meeting.

Notes will be taken to summarise key points and actions.

The Forum is not a decision-making group.  
Decisions will be made at the Health & Wellbeing Board.

The Forum has no official reporting lines from the Integrated Commissioning Group or the Provider Alliance, nor does the Forum report into any group.

### **3. Membership**

- One Halton Senior Responsible Officer
- One Halton Provider Alliance members
- One Halton Integrated Commissioning Group members
- VCA Representative
- Health & Wellbeing Portfolio Holder
- One Halton Programme Director
- One Halton Project Manager
- One Halton Project Administrator
- NHS England

Membership for the Forum will be inclusive and reviewed after 6 months. There are no quoracy requirements, however there must be representation from both Provider Alliance and Integrated Commissioning Group in order for a forum to take place.

### **4. Members Roles & Responsibilities:**

- Members are able to voice the opinions of the organisation or group they represent.

- Members will ensure they are fully briefed, informed and are able to share information from their organisation or sector whilst also reflecting confidentiality and data protection issues.
- Members are expected to display consistency and honesty, within and outside the Forum
- Discussions should be open and transparent
- Members are treated as equal and their contributions are respected and valued.
- Members are encouraged to challenge opinions and actions of other members where this will lead to an improvement in Halton.
- Members to contribute to agenda items.
- Members will take responsibility for communicating messages across their own organisations, other partnerships and public.